

Weekly Time Sheet

Generated Date: 2023-10-19



Time Entries

| Contact Details | Additional Details | Summary |
|---|---------------------|--------------------------|
| Resource: Barry Linekar | Job Title: Manager | Billable hours: 33.50 |
| E-Mail Address: barry.linekar@regal.com | Department: Finance | Non-billable hours: 7.25 |
| Cell Phone: 082-853-4190 | | Total hours: 40.75 |

| Timesheet (2023-10-15 to 2023-10-22) | | | | | | | | | | | | |
|--------------------------------------|------------------------------------|--------------|-------------|------|------|------|------|------|------|------|-------|-------|
| Billable | | | | | | | | | | | | |
| Project | Description | Activity | Is Approved | Sun | Mon | Tue | Wed | Thu | Fri | Sat | Total | Notes |
| Cost to Income Ratio | Risk: Resource Availability | Projects | No | 0.00 | 2.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.00 | |
| Fixed Admin Fee Project | Issue: Communication Plan Required | Projects | No | 0.00 | 2.00 | 3.00 | 1.50 | 0.00 | 1.50 | 0.00 | 8.00 | |
| MIS Reporting | Risk: Choice of Right OLAP tool | Projects | No | 0.00 | 0.00 | 5.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.00 | |
| Northern Frontier Marketing | Issue: Value chain components | Operations | No | 0.00 | 3.25 | 0.00 | 1.25 | 8.00 | 2.00 | 0.00 | 14.50 | |
| Northern Frontier Marketing | Issue: Promotion schedule | Other | No | 0.00 | 0.00 | 0.00 | 4.00 | 0.00 | 0.00 | 0.00 | 4.00 | |
| Total: | | | | 0.00 | 7.25 | 8.00 | 6.75 | 8.00 | 3.50 | 0.00 | 33.50 | |
| Non-Billable | | | | | | | | | | | | |
| Project | Description | Activity | Is Approved | Sun | Mon | Tue | Wed | Thu | Fri | Sat | Total | Notes |
| X100 Product Launch | Issue: Meet with Top 10 Customers | Team Meeting | No | 0.00 | 0.75 | 1.00 | 0.75 | 0.75 | 4.00 | 0.00 | 7.25 | |
| Total: | | | | 0.00 | 0.75 | 1.00 | 0.75 | 0.75 | 4.00 | 0.00 | 7.25 | |
| Grand Total: | | | | 0.00 | 8.00 | 9.00 | 7.50 | 8.75 | 7.50 | 0.00 | 40.75 | |

| Project Summary | | | | Activity Summary | | | |
|-----------------------------|----------|--------------|-------|------------------|----------|--------------|-------|
| Project | Billable | Non-Billable | Total | Activity | Billable | Non-Billable | Total |
| Cost to Income Ratio | 2.00 | 0.00 | 2.00 | Operations | 14.50 | 0.00 | 14.50 |
| Fixed Admin Fee Project | 8.00 | 0.00 | 8.00 | Other | 4.00 | 0.00 | 4.00 |
| MIS Reporting | 5.00 | 0.00 | 5.00 | Projects | 15.00 | 0.00 | 15.00 |
| Northern Frontier Marketing | 18.50 | 0.00 | 18.50 | Team Meeting | 0.00 | 7.25 | 7.25 |
| X100 Product Launch | 0.00 | 7.25 | 7.25 | | | | |